

## GET STARTED TODAY.

Enrolling on line is quick and easy at [thehartford.com/retirementplans/access](http://thehartford.com/retirementplans/access).

1. Click *Enroll*.
2. View the steps for enrolling and click *Login*.
3. Login with your Social Security number as your user ID and the month and day of your birthday in a four-digit format (MMDD) as your temporary PIN.
4. Enter your information and contribution amount.
5. Enter your investment elections using whole percentages totaling 100%.
6. To designate a beneficiary, you can use the beneficiary form in this booklet or contact your plan administrator for one. Complete and submit to your employer.
7. Please keep a record of your confirmation number.

If you need assistance, please call 1-800-854-0647 during normal business hours, any business day.

Enrolling over the phone is simple at 1-800-854-0647.

1. Follow the voice prompts.
2. Enter your nine-digit Social Security number as your user ID and the month and day of your birthday in a four-digit format (MMDD) as your temporary PIN.
3. Enter your contribution amount.
4. Enter your investment elections using whole percentages totaling 100%.

If you need assistance, please press "0". Participant services representatives are available during normal business hours, any business day.